



# County of Bernalillo

## State of New Mexico

*Procurement & Business Services  
Purchasing Section  
One Civic Plaza, NW, 10th Floor*

*Albuquerque, New Mexico 87102  
Office: (505) 468-7013 Fax: (505) 468-7067  
[www.bernco.gov/purchasing/](http://www.bernco.gov/purchasing/)*

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District 3

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District 5

### COUNTY MANAGER

Tom Zdunek

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Assessor

Maggie Toulouse Oliver  
Clerk

Willow Misty Parks  
Probate Judge

Manuel Gonzales  
Sheriff

Manny Ortiz  
Treasurer

May 8, 2015

**TO: All Prospective Bidders**

**FROM: Dinah Esquivel, Purchasing Manager**

**RE: Request for Bids (RFB) #0011-15-DE  
MATS HVAC Renovations Project**

On behalf of Bernalillo County the Purchasing Section of the Procurement and Business Services Department is soliciting bids for removing and replacing existing packaged terminal air conditioner units (PTAC) and the patient wing central air handler. The scope of work includes removing these systems and providing new variable refrigerant flow for all locations that previously utilized PTAC units. The central air handling unit will be removed and replaced with a rooftop system made to tie into the existing central ductwork.

Sealed bids must be addressed to the Purchasing Department, One Civic Plaza N.W., 10<sup>th</sup> Floor, Room 10010, Albuquerque, New Mexico 87102 and received no later than **2:00 p.m. (local time), June 2, 2015**, at which time the public opening and reading of bids received will begin. Delivery of bids is the sole responsibility of the bidder. Bids received after this date and time will be returned unopened.

A **mandatory** pre-bid conference will be held at **2:00 p.m. (local time) May 20, 2015**, which will be held at the MATS Building, 5901 Zuni SE, Albuquerque, NM; attendance is a pre-requisite for submittal of a bid. A walk-through of the site will follow the pre-bid conference.

To submit a bid, a complete set of the bidding documents **must** be obtained at the printer's office, Albuquerque Reprographics, 4716 McLeod Rd. NE, Albuquerque, New Mexico, Albuquerque NM 87109, (505) 884-0862; **receipt of a bid from a Bidder who is not included on the Albuquerque Reprographics Planholders list on the day of the bid opening, will not be accepted.** In accordance with the Instructions to Bidders, Contractors will be limited to one set of bidding documents for the first five calendar days of advertisement. The sum of **\$250.00 (deposit)** will be required for each set of documents, which constitutes the cost of reproduction, handling and applicable taxes. Payment arrangements must be made before pick up or shipping of documents. Any shipping costs will be the responsibility of the prospective bidder. Any bona fide bidder upon returning the documents in good condition within ten (10) days following the Bid Opening will be returned the full deposit amount.

Bid documents are available for **reviewing purposes only** at the following locations (**Note: none of these locations are authorized to make distribution of the bidding document for bidding purposes**):

Construction Reporter  
1609 2<sup>nd</sup> St. NW  
Albuquerque, NM 87102  
(505) 243-9793

Builders News and Plan Room  
3435 Princeton Dr. NE  
Albuquerque, NM 87107  
(505) 884-1752

iSqFt Planroom  
308 West Fillmore St  
Suite 101  
Colorado Springs, CO 80907

Reed Construction Data  
[www.reedconstructiondata.com](http://www.reedconstructiondata.com)

McGraw-Hill/Dodge Plans  
[www.dodgeplans.construction.com](http://www.dodgeplans.construction.com)

Letter of Interest  
RFB #0011-15-DE

Questions regarding the technical aspects of the bidding documents shall be submitted to the office of the Architect/Engineer of Record: Wilson & Company, Howard M. Kaplan, 4900 Lang Avenue NE, Albuquerque, NM 87109, 505-348-4011 (phone), 505-348-4055 (fax) or e-mail: [Howard.Kaplan@wilsonco.com](mailto:Howard.Kaplan@wilsonco.com).

Questions regarding the purchasing procedures shall be directed to Dinah Esquivel, Purchasing Manager, at 505-468-7007 (phone), 505-468-7067 (fax), or e-mail, [desquivel@bernco.gov](mailto:desquivel@bernco.gov).

xc: File – RFB #0011-15-DE